

Constitution
Voluntary Association
Genetic Alliance South Africa
ADOPTED AT MEETING OF MEMBERS ON 25 OCTOBER 2018

1. DEFINITIONS

- 1.1. **GOVERNING BOARD:** The body consisting of Office bearers and other Board Members as described in the Constitution.
- 1.2. **CONGENITAL DISORDERS:** Abnormalities of structure or function, including metabolism, which are present from birth. These include inherited conditions and disorders caused by genetics and/or the environment or unknown factors.
- 1.3. **SUPPORT GROUP:** An incorporated organisation, voluntary association or informal group of interested people or individuals at national, regional or community level providing psychosocial and support services to those affected by congenital disorders.
- 1.4. **MEDICAL HEALTH PROFESSIONAL:** A medically trained and registered professional as defined in the National Health Act of, 2003 (Act No. 61 of 2003) who provides preventive, curative, promotional, palliative or rehabilitative health care services in a systematic way to people, families or communities affected by congenital disorders.
- 1.5. **RESEARCHER:** A person conducting or involved in academic or scientific, public health and policy research related to congenital disorders.

2. NAME OF ASSOCIATION

- 2.1. A Voluntary Non-Profit Association to be known as “Genetic Alliance South Africa”, (hereinafter referred to as “the Alliance”) is hereby established, within the area demarcated in clause 3.1.
- 2.2. The Alliance is a “universitas personarum”, an independent legal persona or entity, distinct from the individuals who compose it, having capacity of acquiring right of property, of incurring obligations and of suing or being sued in its own name and having perpetual succession.
- 2.3. Neither members nor the Governing Board nor any sub-committee of the Alliance shall be answerable for the debts, engagements, liabilities or obligations of the Association, unless occasioned by theft or dishonesty.
- 2.4. The postal address of the Alliance shall be Suite 135, Private Bag X43, Sunninghill, 2157 or at any other place that the Governing Board may designate.

3. AREA OF OPERATION

- 3.1. The Alliance will operate within the boundaries of the Republic of South Africa and its sub-Saharan neighbouring countries.

4. OBJECTIVES OF THE ALLIANCE

- 4.1. The Alliance will:
 - 4.1.1. Undertake advocacy activities to promote accessible, effective and relevant genetic services for the care, prevention and treatment of congenital disorders for all South Africans;
 - 4.1.2. Provide a network of support and fellowship for individuals, families and groups affected by congenital disorders, and those concerned with their health and welfare, including support groups;
 - 4.1.3. Promote the education of relevant medical health professionals on congenital disorders through specific training interventions;
 - 4.1.4. Educate and raise awareness of the public on congenital disorders;
 - 4.1.5. Promote, facilitate and support research related to the cause, prevention, treatment, and monitoring of congenital disorders in South Africa;
 - 4.1.6. Do all such things as are incidental to or conducive to attaining the above aims; and
 - 4.1.7. Ensure the activities of the organisation are carried on in a non-profit manner and with an altruistic or philanthropic intent.

5. POWERS

- 5.1. The powers of the Alliance shall be:
 - 5.1.1. To perform all such acts as are necessary or incidental to the carrying out of its objectives and the performance of its functions and duties in terms of this Constitution including holding and alienating movable and immovable property and taking legal action if it deems it necessary;
 - 5.1.2. To obtain annual subscriptions, donations, grants and all other revenues of the Alliance;
 - 5.1.3. To open and operate an account or accounts with any registered financial institution and to draw and accept all negotiable instruments;
 - 5.1.4. To invest and re-invest any monies of the Alliance for any of its purposes or commitments;
 - 5.1.5. To pay any person for services rendered or for goods and premises hired, or for necessary purchases made in pursuance of the objectives of the Alliance; and
 - 5.1.6. To elect and appoint office bearers as provided in section 11 hereunder.

6. INCOME AND PROPERTY OF THE ALLIANCE

- 6.1. The income and property of the Alliance shall be used solely for the promotion of its stated objectives and shall not be paid or distributed directly or indirectly to any person, or to any member of the Alliance, Office bearer, Governing Board member, or employee except as reasonable compensation for services actually rendered to the Alliance or reimbursement of actual costs or expenses reasonably incurred on behalf of the Alliance.
- 6.2. No remuneration will be paid to any employee, office bearer, member or other person which is excessive, having regard to what is generally considered reasonable in the sector and in relation to the service rendered and has not and will not economically benefit any person in a manner which is not consistent with its objects.
- 6.3. No resources will be used, directly or indirectly, to support advance or oppose any political party.
- 6.4. No member, Office bearer, Governing Board member or employee has any right to claim assets, funds or property belonging to the organisation solely by virtue of their status as members or appointed position of the Alliance.
- 6.5. The organisation will not be a party to, or does not knowingly permit, or has not knowingly permitted, itself to be used as part of any transaction, operation or scheme of which the sole or main purpose is the reduction, postponement or avoidance of liability for any tax, duty or levy which, but for such transaction, operation or scheme, would have been or would have become payable by any person under Section 30 of the Income Tax Act or any other Act administered by the Commissioner for the South African Revenue Service (SARS).
- 6.6. No activity will directly or indirectly promote the economic self-interest of any fiduciary or employee of the organisation otherwise than by way of reasonable remuneration.

7. INCOME OF THE ALLIANCE

- 7.1. The income of the Alliance may consist of membership fees, donations or sponsorships, remuneration of services rendered to third parties, funds raised at events, sales of relevant materials and other relevant means.
- 7.2. No donation will be accepted which is recoverable at the instance of the donor for reasons other than a material failure to conform to the designated purposes and conditions of such donation, including any misrepresentation with regard to the tax deductibility thereof in terms of Section 18A of the Income Tax Act.
- 7.3. Funds for which Section 18A certificates are issued may only be used in South Africa.
- 7.4. Tax deductible receipts may only be issued for *bona fide* donations.

8. MEMBERSHIP

- 8.1. The following will be entitled to enrolment as members of the Alliance:
 - 8.1.1. Any person or group, who is directly or indirectly involved in the research, education, creation of awareness, screening, diagnosis, provision of treatment and palliative care, provision of psychosocial services, advocating on behalf of patients and

survivorship relating to congenital disorders. Including, patient organisations and support groups, health care professional, allied healthcare professional, community healthcare workers, Traditional Healthcare Practitioners, researchers, or students in a relevant vocation or field.

- 8.1.2. Membership is limited to eligible individuals and organisational representatives who have paid their dues in full and endorsed the Constitution of the Alliance.
- 8.2. The agreed annual membership fee must accompany every application for membership.
- 8.3. The liability of each member shall be limited to the amount of any subscription or other debt owing by such member to the Alliance.
- 8.4. Each member shall, on request, be entitled, to a copy of the Constitution.
- 8.5. All members shall have voting rights as defined by their membership category, on all issues raised at general meeting that they attend.
- 8.6. It shall be a condition of membership that members at all times conduct themselves in a reasonable manner at meetings and in relation to Alliance matters;
- 8.7. Any member may be excluded for a breach of the condition as defined in section 10 or for any other conduct contravening the objectives of the Alliance, by majority vote of those present at any general meeting. Any member so excluded shall have the right to appeal at the following general meeting.
- 8.8. Membership shall be on an annual basis, in line with the financial year of the Alliance, and shall cease by resignation in writing or failure to renew membership with the appropriate payment within three months of its expiry or for reasons detailed in the Constitution.
- 8.9. The Governing Board will approve applications for membership according to the conditions, criteria and categories for membership, this shall include ordinary membership, life members and honorary life members, as defined from time to time at the Annual General Meeting of the Alliance. Applications for membership that do not comply with such conditions and criteria may be refused by the Governing Board.
- 8.10. The governing board will assess and approve applications for new membership in line with such conditions, criteria and categories.
- 8.11. Equal membership, employment and service opportunities is offered to all eligible persons without regard to race, colour, religion, ancestry, union membership, age, sex, sexual orientation, and national origin, or mental or physical challenges.

9. MEMBERSHIP DUES

- 9.1. Membership dues include any and all dues as determined by the Governing Board including annual membership fees and costs that may arise from time to time.
- 9.2. Membership fees for the different categories of membership shall be set and revised periodically by the Governing Board.
- 9.3. Membership category fees, excluding life and honorary membership, are for a term of one year from 1 April – 31 March each year and fees are payable on 1 April of each year.

10. TERMINATION OF MEMBERSHIP

- 10.1. Membership automatically terminates upon the receipt by the Alliance of a notification of the death of a natural member or dissolution of an organisational member, or written resignation.
- 10.2. Membership may be terminated at any time by a resolution of the Governing Board, after providing notice and the opportunity of a hearing to the member, by an affirmative vote of two-thirds of the Governing Board.

11. ELECTION OF GOVERNING BOARD

- 11.1. A Governing Board of not less than five and not more than twelve members who shall be elected at the Annual General Meeting shall manage the affairs of the Alliance.
- 11.2. The Governing Board shall be empowered to fill any vacancy that may arise on the Governing Board by co-opting a member to serve until the following Annual General Meeting. The nomination process and requirements outlined in Section 13.1, 13.4 and 13.5 are to be adhered to for this interim appointment.
- 11.3. Election shall take place by show of hands or by ballot, if so demanded, by a majority of those present.
- 11.4. The Governing Board shall elect from the board Office Bearers including a Chairperson, Vice Chairperson, Secretary, and Treasurer.
- 11.5. The Governing Board shall have power to elect sub-committees from its members to deal with such matters as they may delegate in terms of the Constitution.

12. DUTIES AND POWERS OF THE GOVERNING BOARD

- 12.1. The Governing Board shall carry out the powers on behalf of the Alliance and shall manage the affairs of the organisation in accordance with the resolution of the members as shall be taken from time to time at General Meetings of the Alliance.
- 12.2. The Governing Board is responsible for making decisions and acting on decisions relevant to achieving the objectives of the Alliance. However, such decisions and related activities may not be against the resolutions of the members of the Alliance or against the law of the Republic of South Africa.
- 12.3. The Governing Board shall have the general powers and authority to:
 - 12.3.1. Raise funds or to invite and receive contributions;
 - 12.3.2. To buy, attain, manage, hire, lease, sell, exchange or in any way deal with property and assets of the Alliance relevant to achieving its objectives;
 - 12.3.3. Develop policies for proper governance and management of the organisation;
 - 12.3.4. Undertake and execute any trust; and
 - 12.3.5. To prudently invest funds of the Alliance with registered financial institutions.

- 12.4. Governing Board bearing the portfolios of Chairperson, Vice-Chairperson, Treasurer, Secretary, with the following duties:
- 12.4.1. *Chairperson:*
- 12.4.1.1. The Chairperson shall be responsible for the observance of the Constitution governing the Alliance and shall conduct all meetings within its framework under the general rules of debate;
 - 12.4.1.2. The Chairperson shall at all times have a deliberative vote and in the case of equality of voting, shall have a casting vote; and
 - 12.4.1.3. The Chairperson may appoint the Vice Chairperson to undertake this function if he/she is unable to do so.
- 12.4.2. *Vice-Chairperson:*
- 12.4.2.1. The Vice-Chairperson, in the absence of the Chairperson, will for the time being be a member of the Governing Board who shall carry out such duties of office allocated to him/her or usually performed by the Chairperson and shall take the chair.
- 12.4.3. *Secretary:*
- 12.4.3.1. The Secretary shall be responsible for keeping a record of all business conducted at both Board and General Meetings, including policies, record of members, register of minutes, meeting notes and shall receive and send all correspondence, reports and submissions on behalf of the Alliance as the Board may deem necessary.
- 12.4.4. *Treasurer:*
- 12.4.4.1. The Treasurer shall be responsible for keeping proper financial books and records of the Alliance;
 - 12.4.4.2. He/she shall collect all subscriptions due by members and bank all monies in a bank or financial institution nominated by the Governing Board in an account in the name of the Alliance. Two authorised signatories shall sign withdrawals, with three (3) authorised signatories appointed. Money received shall be deposited in the bank/institution immediately; and
 - 12.4.4.3. The Treasurer shall report the current state of the Alliance's finances at each Governing Board meeting. In the event of one person holding the dual position of Secretary/Treasurer, he/she shall fulfil the duties set out in each post.
- 12.5. Should any member of the Governing Board vacate their position at any time, all correspondence and materials relating to or owned by the Alliance are to be handed over to the Chairperson or presiding Vice Chairperson in the case of the Chairperson, at such time of the Board Member's position being vacated.
- 12.6. Public statements may only be made by the Chairperson or person nominated and authorised by the Governing Board.
- 12.7. The Governing Board may co-opt additional non-voting members as it may consider appropriate for a pre-determined period.

13. ELECTION AND TERM OF OFFICE BEARERS AND GOVERNING BOARD

- 13.1. All office bearers and Governing Board shall be fully paid up members of the Alliance or as deemed fit by the Governing Board.
- 13.2. At least three (3) persons who accept fiduciary responsibility for the Governing Board will not be connected persons in relation to each other, and no single person directly or indirectly controls the decision-making powers relating to the Alliance.
- 13.3. An eligible office bearer shall be elected to the Governing board for a term of three years by a majority vote of eligible members voting at an Annual General Meeting.
- 13.4. Nominations for prospective office bearers must be submitted in writing to the Secretary by one (1) member of the Alliance seven (7) days prior to the date of the meeting at which the election is to take place. A second member of the Alliance is to second such a nomination.
- 13.5. A full curriculum vitae and profile of the nominated Office bearer must be included with each such nomination.
- 13.6. No Governing Board member, except for the Treasurer, shall serve more than five (5) consecutive years in the same position. The Treasurer shall be eligible for re-election after a three (3) year period.

14. DELEGATION OF POWERS BY THE GOVERNING BOARD

- 14.1. The Governing Board may delegate any of its power or functions to a committee of the Alliance provided that such delegation and conditions are reflected in the minutes for that meeting, at least one (1) Governing Board member serve on the committee, all expenditure incurred is approved in advance and the Governing Board may revoke the delegation or amend the conditions.
- 14.2. The Governing Board may appoint a professional medical or expert advisory panel to offer its advice to the Alliance.
- 14.3. Members of the Alliance may not act on behalf of the Alliance without the prior written permission of the Governing Board.

15. RESIGNATION, DISQUALIFICATION, REMOVAL AND RE-INSTALEMENT OF GOVERNING BOARD

- 15.1. A Governing Board member shall be disqualified from office upon termination of membership to the Alliance.
- 15.2. A Governing Board member can be removed from office by a two-thirds resolution of the membership of the Alliance.
- 15.3. Membership of the Governing Board shall cease on failure by a member to attend two consecutive meetings without apology or good reason, this provision will apply at the discretion of the Governing Board.
- 15.4. Notwithstanding anything to the contrary in this Constitution, a Governing Board member shall automatically vacate his/her office as such and immediately cease to be a board member:-
 - 15.4.1. if he/she ceases for any reason to be qualified for appointment as a director of a company in accordance with the laws of the RSA from time to time; or

- 15.4.2. if he/she is found to be of unsound mind or is declared by any competent court to be incapable of managing his/her affairs, is placed under curatorship or otherwise becomes disentitled or disqualified in law to hold the office of trustee in accordance with the laws of the RSA from time to time; or
- 15.4.3. if he/she becomes insolvent or assigns his/her estate for the benefit of (or enters into a compromise with) his/her creditors generally; or
- 15.4.4. if he/she is placed under sequestration, liquidation or judicial management (as applicable) (in any event whether provisionally or finally and whether voluntarily or compulsorily) or any similar disability; or
- 15.4.5. if he is convicted of any criminal offence which has an element of dishonesty, bribery, corruption and/or the like; or
- 15.4.6. if he/she is convicted of any criminal offence and sentenced to serve a term of imprisonment without the option of a fine; or
- 15.4.7. if he/she is removed from office as an office bearer of any other organisation or company (or from any other office) as a result of misconduct; or
- 15.4.8. on his/her death; or
- 15.4.9. thirty days after the date upon which he/she gives written notice to the remaining board members of his/her intention to resign.

16. PROCEDURE AT GOVERNING BOARD MEETINGS

- 16.1. The Chairperson shall chair all meetings of the Governing Board, and in their absence, the Vice-Chair shall chair the meeting. If both are absent, the remaining Board members shall elect a chairperson for that meeting.
- 16.2. Governing Board meetings shall be convened quarterly by the Chairperson or at the written request of any (2) two members of the Governing Board and conducted as laid out in this Constitution.
- 16.3. Meetings of the Governing Board may be conducted face-to-face or by means of any other form of communication (electronic) which allows all Board members to participate fully.
- 16.4. The quorum for a meeting of the Governing Board shall consist of three (3) serving Governing Board members. If no quorum is present, no decision may be made except to preserve the assets of the Alliance and to call a meeting of general members.
- 16.5. Each Governing Board members present or represented through written proxy shall have one (1) vote. Decisions shall be taken by a majority of votes and when the vote is tied the Chairperson shall have a casting or second vote.
- 16.6. Minutes and attendance records must be kept and filed of all meetings of the Governing Board and signed by at least two (2) Governing Board members.
- 16.7. A resolution signed by all members of the Governing Board shall be as valid as if passed at a duly convened meeting of the Governing Board.
- 16.8. The Governing Board may appoint employees and/or independent contractors upon such lawful terms and conditions as it may deem necessary.

17.CONFLICTING INTERESTS

- 17.1. Any actual, potential or perceived conflict of interest on the part of any member of the Governing Board, on a matter pertaining to the Alliance, must be disclosed in writing to the Governing Board which shall record such conflict of interest in the minutes of the Board meeting. Such member may be requested to state his/her position in the matter or respond to pertinent questions but shall not vote or use his/her influence on the matter and shall not be counted for purposes of determining a quorum for the meeting where the voting takes place.

18. MEETINGS OF MEMBERS

18.1. Annual General Meetings (AGM)

- 18.1.1. The purpose of the Annual General Meeting (AGM) is to report back to members and stakeholders from the Governing Board on the annual progress and achievements, make any changes to the Constitution and to enable members to decide on the policies of the Alliance.
- 18.1.2. The AGM must be held annually within six (6) months of the Alliance's financial year-end.
- 18.1.3. The business of the AGM shall include:
 - 18.1.3.1.1. Confirmation of the previous meetings minute and matters arising.
 - 18.1.3.1.2. The Chairperson's report
 - 18.1.3.1.3. The presentation of the Alliances Annual Financial Statements and financial report prepared by an accounting officer.
 - 18.1.3.1.4. The election of the Governing Board and Office bearers, and
 - 18.1.3.1.5. General.
- 18.1.4. At least fourteen (14) days' notice must be given to all members in writing to the contact information provided by the members stating the date, time and place of the AGM.

18.2. Special General Meetings

- 18.2.1. Special General Meetings (SGM) may be called when the Governing Board needs the mandate or guidance of the general members of the Alliance to consider urgent issues prior to the next AGM.
- 18.2.2. The Governing Board or not less than one-third of the members may call an SGM of the Alliance.
- 18.2.3. At least fourteen (14) days' notice must be given to all members in writing to the contact information provided by the members stating the date, time and place of the SGM.
- 18.2.4. If the Governing Board fails to give notice within seven (7) days of the request of one-third of the members, such members shall be entitled themselves to give notice of and to convene the meeting.

18.3. Powers of the General Meetings:

- 18.3.1. The members in a properly convened General Meeting of the Alliance is the highest decision-making structure of the Alliance as set out in this Constitution. The members in General Meeting may review, approve or amend decisions taken by the Governing Board but no such resolution of the Alliance shall nullify any earlier resolution taken by the Governing Board in accordance with the provisions of this Constitution.

18.4. Procedures at General Meetings:

- 18.4.1. The members may regulate their meetings and proceedings as it finds fit, subject to the following:
- 18.4.1.1. The Chairperson shall chair all General Meetings. In his/her absence, the Vice-Chair shall chair the meeting. In the event both are absent, the Governing Board members present shall elect a chairperson for that meeting.
 - 18.4.1.2. General Meetings of the Alliance may be conducted face to face or electronically to allow members to be present and participate through relevant means.
 - 18.4.1.3. Members eligible to vote at General Meetings, but unable to attend may vote by proxy at said meetings.
 - 18.4.1.4. The quorum for the General Meetings of the Alliance shall be ten (10) members of the Alliance. If quorum is not reached within thirty (30) minutes of the appointed time of the meeting, it shall be adjourned to another date within fourteen (14) days thereafter. Notice must be given to all members of the Alliance of the adjournment.
 - 18.4.1.5. If no quorum is present at the convened (adjourned) meeting within fifteen (15) minutes of the appointed time, the members present, or represented by proxy shall constitute a quorum for that meeting.
 - 18.4.1.6. A resolution put to the vote shall be decided by means of a show of hands or ballot by members eligible to vote.
 - 18.4.1.7. Members eligible to vote that are present or represented by proxy shall be entitled to one (1) vote unless membership category states otherwise.
 - 18.4.1.8. Except where this Constitution requires a higher threshold (changing the Constitution or dissolution), questions arising shall be decided by a majority of votes. Should there be an equality of votes the Chairperson shall have a casting or second vote.
 - 18.4.1.9. Proper minutes and attendance records must be kept of all General Meetings. The minutes must be confirmed as a true record of proceedings at the next General Meeting and shall thereafter be signed by the Chairperson and shall be available at all times for consultation by any member of the Alliance.
 - 18.4.1.10. All notices in terms of this Constitution must be given to members in writing to the contact information provided by the members.

19. FINANCES AND REPORTING

- 19.1. The Governing Board must open a bank account in the name of the Alliance with a registered bank.
- 19.2. The financial year of the Alliance shall be from 1st April to 31st March each year.
- 19.3. Cheques and other documents requiring signature on behalf of the Alliance shall be signed by at least two (2) unrelated persons authorised by the Governing Board, one being the Treasurer.
- 19.4. All payments may be authorised and paid by the Governing Board, Treasurer and related executive staff in accordance with the Delegation of Authority, as defined at a General Meeting of the Alliance.
- 19.5. The Governing Board must ensure that proper records and books of account which fairly reflect the affairs of the Alliance are kept, and within six (6) months of its financial year a report is compiled by an independent registered Accounting Officer stating whether or not the financial statements of the Alliance are consistent with its accounting policies and practices of the organisation.
- 19.6. Financial statements will only be required if the Alliance meets the requirements test as per the Regulations of the New Companies Act 2008 (Act no. 71 of 2008) or if deemed a donor requirement.

20. ALTERING THE CONSTITUTION

- 20.1. The Constitution and name of the Alliance may only be changed by a resolution at the AGM with a two thirds majority.
- 20.2. The resolution must be voted upon at an AGM or SGM and requires a two-thirds majority of members present.
- 20.3. At least fourteen (14) days' notice of the Meeting must be given to members including the proposed Resolution and the reason for this change.

21. DISSOLUTION

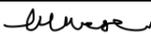
- 21.1. Any motion to dissolve the Alliance may only be considered at an AGM or SGM convened specifically for such a matter with not less than fourteen (14) days' notice. Dissolution shall not take effect unless two-thirds of the votes present are cast in favour of the motion.
- 21.2. If there is no quorum at the convened General Meeting, it will be adjourned to one (1) week and the attending members shall constitute a quorum.
- 21.3. Upon dissolution, all debts and liabilities must be paid. Any remaining property, assets or funds of the Alliance shall not be paid to or distributed among its members, Office bearers or employees, but shall be transferred to another non-profit organisation(s) with similar objectives, to be decided by the Governing Board and members present at the convened General Meeting:
 - 21.3.1. Such non-profit organisation is required to be approved in terms of Section 30 of the Income Tax Act; or

- 21.3.2. Any institution, board or body which is exempt from the payment of Income Tax in terms of Section 10(1)(cA)(i) of the Income Tax Act; or
- 21.3.3. Any department of state or administration in the national or provincial or local sphere of government of the Republic, contemplated in Section 10(1)(a) or (b) of the Income Tax Act.

22. INDEMNITY

- 22.1. Subject to the provisions of any relevant law, members, Office bearers, Governing Board members and employees shall be indemnified by the Alliance for all acts done by them in good faith on its behalf.
- 22.2. No member, Office bearer, Governing Board member or employee shall have any liability for any commitments, obligations or liabilities of the organisation or claims against the organisation solely by virtue of their status as members or appointed position of the Alliance.
- 22.3. All members, Governing Board Members and employees performing any function on behalf of the Alliance shall be indemnified against all claims, losses or expenses resulting in the execution of their functions/duties except for those arising from their own fraud or dishonesty or failure to exercise the degree of care, diligence and skill required by law.

Confirmation Minutes by Governing Board

Position	Name	Date	Signature
Chair	Helen Malherbe	8/11/2018	
Vice-Chair	Kelly du Plessis	8/11/2018	
Treasurer	Anne-Marie Ungerer	14/11/2018	
Secretary	Nadine de Klerk	14/11/2018	
Vice-Secretary	Kathrine Scholtz	14/11/2018	
Board Members	Hedley Lewis	14/11/2018	